



ENDEAVOUR
AFRICA GROUP



PAY MASTER



ENQUEST HCM SUITS

INNOVATIVE, ACCURATE & AFFORDABLE PAYROLL SOLUTION

www.endeavourafrica.com

A sophisticated and comprehensive software, Pay Master is designed to suit the need of HR and finance professionals across small, medium and large size organizations. Developed with the latest technology. Pay Master is a potent tool that is effortless to use, making payroll processing a straight forward task that can be handled in-house.

Main Features

- Multi company, Multi-user, Multi-location
- Multi Country Statutory Compliant
- Multiple currencies
- Parameterize system to suite TAX regulation

Special Features

- Payslip Configuration & auto Emailing
- Pension/Provident Fund Management
- Contract Management and Reporting
- Cost Center Allocation and Reporting
- Bank Transfer Templates Designer
- Project based hours costings

Leave Management

- User Defined Leave Policies Setup
- Leave Accrual & Balance Tracking
- Leave Encashment & Adjustment
- Comprehensive Leaves Reporting
- Employee wise leave opening balance

- Toggle between the months to review historic data
- Supports third party software integration
- User defined payments / deductions
- User profile management

Employees

- Comprehensive masters to store emp. information
- Multi-level grouping for easier reporting
- Non-Cash Benefit Management
- Detailed HR information for analysis and tracking
- User defined field (UDF) in employee master
- Separation, Black listing & Holding of Payroll

Loan & Savings

- Multiple Loans & Savings Setup
- Automated Loan repayment Schedule
- Automated Interest & Principle Deductions
- User defined loans/savings
- Outstanding & Analytical Reporting



Payroll Management

- Payroll for Both Permanent & Temporary Employees
- User Defined Payroll Processing Periods
- Unit Based Payroll and Reporting
- Salary Grade Based Payroll Processing
- Automated Arrears Calculations
- Salary calculation per hour/per day of working
- User Friendly GUI to Post Variable Earnings/Deductions
- Import/Export Functionality for Bulk Posting
- Deduction Schedules
- Mid Month Advance payment Processing
- Wage rate setup
- User Defined Fixed, Variable and Calculated Earning/Deductions

Automatic payroll

Streamlined payroll process with online automatic generation of pay-slip that include all tax deductions as Simple, efficient, accurate & time effective



Embrace diverse salary structures

Establish multiple pay scales for your employees and managers and associate the appropriate template with each individual



Pay employees everytime on time

Easily accessible and customizable salary transfer templates to transmit salaries directly to employees' bank accounts



Fine-grain admin privileges

Invite your competent staff to process payroll while retaining control through user roles and access based on roles



Integrations

Integrated with your favourite ERP, Finance, HR and time Attendance Software Via API, File Transfer, SFTP etc



Security Level

- Role based security
- Policy based processing of salaries
- Controlled access to reports & employee process

Add Ons

- Net to basic calculator
- Audit trail
- In built Layout designer for direct bank transfer

Deployment Models

- Cost Effective on Premise Deployment
- Convenient On Cloud Deployment
- On the Go SaaS Subscription

- Report scheduler and mailer
- Learning & Deduction request
- In built JV design for direct integration to financial solutions (SAP, SAGE, TALLY, EBIZ, ORACLE)

Report Writer and Designer

- Create a vast array of transactional reports
- Generate year to date reports
- Pre-defined/on the fly filters

Reports

- In-built analysis & statutory reports
- Monthly statutory reports e.g NHIF, NSSF, PAYE
- Loan/saving reports with cumulative balances
- Coinage analysis for net pay/advances
- Bank/cheque/cash payment reports
- Negative salary report
- All statutory reports as per country specifications
- Compatible with online submission of statutory reports
- Payroll reconciliation / difference report

- Various options such as group by, sort by, formatting etc
- Export to Excel, CSV, fixed width file
- Easily add/delete of various columns in a user-friendly manner

- Loan Management Reports
- Payment Mode Wise Reports
- Earning/Deduction Reports
- Reconciliation / Payroll Difference Reports
- Year to Date Reports
- Accounting Journals
- Combined company total payroll report
- Year to date analysis / Leave reports
- Piece rate worker payment report

Multi Country payroll



KEN



UGA



TZA



RWA



NGA



COD



SSD



UAE



ZMB



SOM



TCD



GHA



BFA



AGO



ETH



DJI



MWI



MLI



ZAF



ZWE



SEN



CMR



MOZ



IND



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